



PRIVATE GAME LODGE AND CONFERENCE CENTRE



WEDDING PACK

BEGIN A UNION THAT IS BLESSED UNDER THE AFRICAN SKY AND MADE MAGICAL BY ITS SHEER BEAUTY. FEW VENUES ANYWHERE CAN MATCH BUSHFELLOWS FOR ITS UNIQUENESS, ITS GENEROUS HOSPITALITY AND VALUE.

OUR SKILLED TEAM WILL HELP YOU PLAN AND CUSTOMIZE ACCORDING TO YOUR NEEDS TO GIVE YOU A DREAM WEDDING - THE VENUE BEING IN A ROMANTIC SETTING AMONGST THE WILDLIFE AND LUSH BEAUTY OF THE AFRICAN BUSH. WITH A MAGICAL ATMOSPHERE TO MAKE YOUR EXPERIENCE A MEMORABLE ONE, BUSHFELLOWS IS DEFINITELY THE PLACE.

THIS TRANQUIL ENVIRONMENT MAKES BUSHFELLOWS THE IDEAL RETREAT UNDER AFRICAN SKIES. WE PRIDE OURSELVES ON GIVING OUR WEDDING COUPLE AN UNFORGETTABLE DAY CREATED TOGETHER. WE WORK WITH YOUR BUDGET TO MAKE SURE YOU GET THE MOST OUT OF THIS BIG DAY.

IT IS VERY IMPORTANT THAT WE GATHER ALL THE INFORMATION WE NEED. THE COORDINATOR, THE BRIDE AND THE GROOM MUST ALL MEET ON COMMON GROUND. THIS ALLOWS FOR ANY MISUNDERSTANDINGS TO BE AVOIDED LATER ON WITH YOUR BOOKING.

IF YOU ARE IN POSSESSION OF A QUOTATION FOR YOUR REQUESTED DATE AND VENUE FROM YOUR COORDINATOR, THIS MEANS THAT BUSHFELLOWS GAME LODGE IS PROVISIONALLY HOLDING YOUR BOOKING FOR YOU. PLEASE NOTE THAT THE QUOTE IS ONLY VALID FOR 14 DAYS UNLESS OTHERWISE STATED BY YOUR COORDINATOR. YOUR BOOKING IS ONLY CONFIRMED ONCE THE CONTRACT IS SIGNED AND THE VENUE HAS BEEN PAID IN FULL. THE FINAL AMOUNT IS REQUIRED 14 DAYS PRIOR TO YOUR WEDDING.

BUSHFELLOWS WOULD LIKE TO OFFER THE BRIDAL COUPLE THE USE OF ONE OF THE BRIDAL SUITES ON THEIR WEDDING NIGHT.



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ROOMS ARE AVAILABLE SHOULD FAMILY OR FRIENDS WISH TO STAY OVER.

OUR ACCOMMODATION CONSISTS OF:

7 CHALETS – (3 SLEEPS 2 AND 4 SLEEPS 4) 8TH CHALET FINISHED IN JUNE

5 BUSH CHALETS – (SLEEP A MAXIMUM OF 3 PER CHALET)

4 BUSH CHALETS SELF-CATERING – (3 SLEEPS 4 AND 1 SLEEPS 6)

6 TENTED CHALETS – (SLEEP A MAXIMUM OF 4 PER TENT)

ROCK LODGE – HONEYMOON SUITE

STARGAZER – HONEYMOON SUITE

RATES ARE AVAILABLE ON REQUEST.

MENUS AND PRICING

CONSIDER YOURSELF AT HOME WITH A PERSONAL CHEF WHILE YOU ARE HERE AT BUSHFELLOWS. VARIOUS BALANCED MENUS HAVE BEEN DESIGNED AND ARE AVAILABLE FOR YOUR PERUSAL. MENUS MAY BE ALTERED TO SUIT YOUR TASTE OR THEME OR DIETARY REQUIREMENTS. YOU ALSO HAVE THE CHOICE OF SELECTING YOUR VERY OWN MENU. WE WILL DO THE PRICING AND CHARGE YOU ACCORDINGLY. THE FOOD & BEVERAGE MANAGER WILL BE AVAILABLE FOR A SIT DOWN MEETING WITH YOU TO DISCUSS THE VARIOUS OPTIONS.



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THE CEREMONY

THE CEREMONY CAN BE HELD AT NUMEROUS SETTINGS WITHIN BUSHFELLOWS, FROM OVER-LOOKING A WATERHOLE OR IN OUR NEWLY BUILT CHAPEL.

THE CHAPEL HIRE INCLUDES:-

PODIUM

REGISTER SIGNING TABLE

EXTRA CHAPEL BENCHES

THE RECEPTION

THERE ARE A NUMBER OF VENUES AT BUSHFELLOWS THAT CAN BE USED FOR YOUR WEDDING RECEPTION. FOR LARGER GROUPS WE HAVE A MARQUEE THAT WILL BE SET UP WHERE YOUR HEART DESIRES.

THE PRICE OF THE VENUE INCLUDES THE FOLLOWING: -

RECEPTION VENUE HIRE

CROCKERY & CUTLERY

GLASSWARE (WHITE AND RED WINE GLASSES AND CHAMPAGNE GLASSES)

SALT & PEPPER CRUETS

WHITE LINEN (INCL. WHITE CHAIR COVERS WHERE APPLICABLE)

ICE BUCKETS (FILLED WITH ICE ONCE) ROUND TABLES MAX 12, CHAIRS MAX 200, 100 BLACK COVERS & 100 WHITE COVERS (IF THE AMOUNT IS LARGER, THE EXTRA COVERS NEED TO BE RENTED)



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THE BAR

BUSHFELLOWS WOULD APPRECIATE IT IF THE BRIDE AND GROOM WOULD BRIEF THE COORDINATORS REGARDING THEIR REQUIREMENTS FOR THE BAR.

YOU HAVE THE FOLLOWING OPTIONS:

FULL ACCOUNT BAR: THIS WILL BE SETTLED BY THE BRIDE AND GROOM
ACCOUNT BAR WITH A LIMIT: A REQUEST CAN BE MADE FOR CERTAIN ITEMS TO BE EXCLUDED FROM YOUR ACCOUNT. PLEASE MAKE SURE THAT EITHER THE BRIDE OR GROOM SIGN THE FINAL BAR BILL, OTHERWISE WE ASSUME THAT YOU AGREE WITH THE AMOUNT THAT BUSHFELLOWS HAS CHARGED.
FULL CASH BAR: ALL GUESTS WILL PAY FOR THEIR OWN DRINKS.

ALL BEVERAGE SERVICES WILL BE CLOSED AT 24H00 UNLESS ARRANGED OTHERWISE PRIOR TO THE WEDDING. EXTRA CHARGE OF R300.00 PER HOUR AFTER 24H00 WILL BE APPLICABLE

1 WAITER TO 15 PEOPLE (PLATED)

1 BARMAN TO 30 PEOPLE (AFTER 24H00, R300.00 PER PERSON SERVING)

ENTERTAINMENT

THE BRIDE AND GROOM HAVE THE CHOICE TO MAKE USE OF BUSHFELLOWS EQUIPMENT OR HIRE THEIR OWN DJ/AV EQUIPMENT. BUSHFELLOWS CAN PROVIDE THE BACKGROUND MUSIC IN FOA VENUE ONLY, BUT DOES NOT SUPPLY A DJ. YOU CAN GIVE US THE MUSIC YOU WOULD LIKE TO BE PLAYED ON THE SYSTEM.

DÉCOR

BUSHFELLOWS HAS A TEAM OF WEDDING CO-ORDINATORS. THE COUPLE HAS THE CHOICE TO USE OUR CO-ORDINATOR OR BRING HIS OR HER OWN. SHOULD YOU WISH TO MAKE USE OF OUR DECORATOR; A QUOTE WILL BE COMPILED AND WILL BE CHARGED TO YOUR BILL. OUTSOURCED DECOR (I.E COLOUR TABLE CLOTHES ETC) IS THE RESPONSIBILITY OF THE BRIDE/GROOM, AND BUSHFELLOWS WILL HAVE NO RESPONSIBILITY WHATSOEVER FOR OUTSOURCED DECOR ITEMS

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013 261 2111 / 078 784 2224

reservations@bushfellows.co.za

Client signature _____



PRIVATE GAME LODGE AND CONFERENCE CENTRE

WEDDING TERMS AND CONDITIONS

1. A signed copy of the terms and conditions will form the basis of the contract between Bushfellows Private Game Lodge and the client / agent.
2. These documents are to be returned to Bushfellows upon acceptance of the quote.

CONFIRMATION AND PAYMENT

1. **The total amount payable is to be made fourteen (14) days before the wedding.**
2. **If a booking is made within thirty days of the date, payment will be required immediately.**
3. **Due dates for payment must be strictly adhered to, to avoid cancellation of the booking.**
4. **Bushfellows Game Lodge reserves the right to cancel any bookings without notice and / or liability to the client, should the prerequisite not be met by the specified dates.**
5. **Menu prices are subject to change without prior notice, depending on availability of stock or sudden price increases.**
6. **Refunds due to client / agent will only be paid one month after the wedding has taken place.**
7. **All prices are valid for 14 days after date of quotation.**

CANCELLATIONS

1. **In the event of a cancellation, Bushfellows reserves the right to retain any amounts paid prior to the event.**
2. **The final numbers of guests need to be given to the coordinator two weeks before the wedding. These numbers will be the final amount charged for unless the attendance is larger.**
3. **Bushfellows Game Lodge reserves the right to cancel any booking forthwith and without liability on its part in the event of any damage to, or destruction of the event by fire, shortage of labour, strikes, industrial unrest, or any cause beyond the control of Bushfellows Game Lodge, which shall prevent its obligations. In these circumstances every effort will be made to find an alternative venue.**
4. **For changes to be valid the client / agent must confirm all changes and cancellations in writing signed and dated by your coordinator.**

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ACCOMODATION & CHILDRENS RATES

1. Children 00 – 03 years of age are free
2. Children 4 – 12 years of age are half price
3. Children are to be supervised at all times, and Bushfellows is not liable for any damage, injury or loss of life.

Rates quoted are per person per night and include breakfast.

Please note that in order to ensure privacy of our wedding, at least all the chalets at Little Eden at the main lodge have to be booked for your wedding by our guests.

Check in time is 12:00 for the bride and 14:00 for all other guests. A fee of R100 per room is levied should guests wish to check in at 13:00. This is payable with confirmation of the booking.

A 50% deposit confirms the booking, the balance is payable on arrival.

Contact Bushfellows Reservations for more details regarding the accommodation.

Wedding guests are to make use of the bride's name as a reference when booking.

An annual price increase is due in January of every year with immediate effect applicable for the year to follow.

SET UP CONDITIONS

1. Set up times are during office hours 08h00 – 17h00.
2. An amount will be deducted from the damage deposit if Bushfellows is required to reset a function partly or completely due to (a) visual crew, (b) cherry pickers, (c) any other type of crew setting up, by moving tables around. This is time consuming and staff are not always available to reset the venue.
3. If a client / agent chooses to partly or completely outsource the service equipment i.e. linen, crockery, cutlery, table wear etc. the company supplying the goods will be responsible for its own set-up and liable for their goods.
4. Bushfellows is not liable for any loss or damage to outsourced items.
5. If staff help with the set-up a fee of R150 per hour will be applicable. A cleaning-up fee of R150 per hour will be applicable if Bushfellows staff help with the cleaning, unless cleaned by self.

BAR STAFF

1. Clients / agents are to brief the coordinators regarding their requirements for the provision of a full bar, wine, malt, soft drink or cash bar two weeks prior to the event.
2. A request can be made for certain items to be excluded from your account.
3. Clients / agents are welcome to set a limit on the total bar expenditure for their account.
4. The onus is on the client / agent to sign the final bar bill, otherwise we assume that you agree with the amount that Bushfellows has charged.
5. All beverage services will be closed at 24h00 unless arranged otherwise prior to the wedding.

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CORKAGE

1. Sparkling wine and wine corkage is R45.00 per 750ml bottle and a maximum of two bottles per table.

SURCHARGE

1. Should an outside caterer be used for specialised dietary requirements such as Kosher or Halaal for the **entire** function a R40.00 surcharge per meal will be charged.
2. Should only a few guests require specialised meals i.e. 8 out of 100, the price of the chosen menu plus the price of the special meal will be charged.
3. If an entire function consists of outsourced food and / or bar catering the client / agent is obliged to advertise who the caterer is.
4. No food or beverage may be brought onto the premises for consumption without written consent from Bushfellows Game Lodge General Manager/otherwise a surcharge may be levied.

RISK / LOSS / DAMAGES

1. No paper confetti or streamers are allowed. You are welcome to use dry rose petals or any other organic type of confetti. If other confetti types are used regardless of the agreement, the client will be charged per hour for casual cleaning staff.
2. Whilst every precaution will be taken to ensure the safeguarding of your belongings, Bushfellows Game Lodge will not be liable for loss or damage to any property whatsoever, i.e. décor, props, wedding gifts, valuables etc.
3. We recommend all personal and valuable property be removed directly after your function.
4. Décor and props must be removed by 08h00 on the following day. Any items that have not been removed will be discarded unless otherwise arranged with your coordinator.
5. Should the Bushfellows buildings, gardens, or décor be damaged by the client / agent or the clients / agents suppliers during the set up or breakdown operations of the wedding, the client shall be held responsible and billed accordingly.
6. Bushfellows Game Lodge, its employees or any person employed at any function will not be held liable for any loss or injury to person, due to negligence or any other cause whatsoever.
7. Linen that is damaged by wax, red wine, ink or burnt will be charged for.
8. No nails, prestik or other permanent markings is allowed on the walls or ceiling. The client will be charged for the repairs i.e. painting, if the client does not adhere to these rules.
9. Any damage to Bushfellows Game Lodges property including linen, beyond reasonable wear and tear will be charged accordingly.
10. A R500 non-refundable deposit is to be paid for breakages.

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CHAPEL HIRE

1. Set up times are during office hours 08h00 – 17h00.
2. An amount will be deducted from the damage deposit if Bushfellows is required to reset the chapel, partly or completely due to last minute changes. This is time consuming and staff are not always available.
3. If a client / agent chooses to partly or completely outsource the service equipment i.e. linen and deco etc. the company supplying the goods will be responsible for its own set up and liable for their goods.
4. Bushfellows is not liable for any loss or damage to outsourced items.

WE WOULD LIKE TO THANK YOU FOR CONSIDERING BUSHFELLOWS FOR YOUR PROPOSED WEDDING AND WE HOPE THAT YOU WILL ALLOW US TO CREATE GREAT MEMORIES WITH YOU.

PLEASE COMPLETE AND SIGN THE INDEMNITY FORM BELOW

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I, _____, confirm that I have read and understood the general terms and conditions and hereto bind myself in my personal capacity as surety for all monies owing to and arising from this agreement.

Brides Name : _____

Grooms Name : _____

Contact Number : _____

E-Mail Address : _____

Postal Address : _____

Physical Address : _____

Wedding Date : _____

Venue : _____ Coordinator : _____

Pax : _____

Signature : _____

Date : _____

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